

PCMG Annual Conference 2019 – KNOW BEFORE YOU GO

Thank you for registering for the PCMG Annual Conference 2019 on 5-7 June . We are sure that you will find the programme content valuable, the speakers engaging and the whole experience a refreshing opportunity to interact with colleagues across the industry. Whether you're a 'frequent flyer' to this event or a new recruit, here's some information that may be helpful to you as you plan your visit to Sitges, Spain.

Conference venue:

Meliá Hotel Sitges, near Barcelona, Spain

Joan Salvat Papasseit, 38, 08870, Sitges, Barcelona, SPAIN

Tel: (34) 93 8110811

melia.sitges@melia.com

Travelling to the conference venue

By PCMG shuttle

If arriving on Wednesday 5th June, we will be running a complimentary shuttle service.

Shuttles will depart the airport from **15:00, 15:30, 16:30, 17:00, 17:30, 18:00 AND FINALLY AT 18:30.**

Hosts will be at the arrivals gate with signs of the PCMG logo.

You will then be directed to the buses.

Should you accidentally bypass the hosts, collection points are:

Terminal 1

<https://www.pcmg.org.uk/wp-content/uploads/2019/04/Coach-Area-for-Pick-Up-at-BCN-Airport-Terminal-T1.pdf>

Terminal 2

<https://www.pcmg.org.uk/wp-content/uploads/2019/04/Coach-Area-for-Pick-Up-at-BCN-Airport-Terminal-T2B-Terminal-T2-C.pdf>

Coaches will have the PCMG logo in their windows.

Taxi, Bus & Train from the airport

The easiest way to get to the hotel is by taxi from the airport but taxis are very expensive - €45-€65.

Alternatively, there is a bus from the airport to Sitges town centre, which is our recommended mode of transport. This is called the MonBus, is an hourly service from the airport, and takes 30-45 minutes depending on traffic and costs €4.50 each way. The bus stop Parc Can Robert is around a 20 minute walk from the hotel <https://www.monbus.cat/en/> .

There is also a RENFE train service available from the airport but this is not a direct service, as you need to go into Barcelona first, the total journey takes approx an hour.

Conference accommodation

The hotel provides a large garden with sun terrace and swimming pool, gym and cardio studio, restaurant and bar. More hotel information can be found at:

<https://www.melia.com/es/hoteles/espana/sitges/melia-sitges/index.html>

Check in time at the hotel is from 15:00 on the 5 June and check out time is 12:00 on the 7 June.

The Marina Aiguadolc is a 3-minute walk from the hotel, with a good selection of bars and restaurants surrounding the port. Sitges town and beach are 8 to 10 minutes' walk away.

Conference programme information

Wednesday 5 June - Conference registration & welcome reception

Registration begins at 19:00 on Wednesday 5 June and will be situated in the hotel lobby. The welcome reception, *kindly sponsored by Syneos Health*, will take place in the Garden (beside the pool). Drinks and a food market buffet will be served from 19:00 – 21:30.

The delegate bags will be available for collection on Thursday morning at the registration desk outside the main meeting room.

Thursday 6 June – Day one

Registration commences at 08:00 and is situated in the Tramuntana Foyer situated in the Conference Centre. (Lower ground floor)

The conference sessions will begin **promptly at 08:30**. Please ensure that you are present for the start of the meeting. The conference sessions will finish at 17:30.

Gala Dinner

Celebrating PCMG's 25th year and silver anniversary, the dress code for this year's gala dinner is smart casual with a glint or a hint of silver!

The Gala Dinner, *kindly sponsored by Covance*, will be held at Finca Mas Solers, a 15 minute coach ride from the conference hotel. Coaches will leave at 19:15, Drinks will be served from 19:30, dinner from 20:00 and dancing from 22:00. The party will finish at 01:00.

Friday 7 June – Day two

The day's sessions will begin at 09:00 in the Tramuntana Suite.

The conference will close promptly at 15:00.

Airport Shuttles - Departure - 7 June

You don't have to worry about booking taxis to the airport as there will be one coach leaving the hotel for Barcelona Airport at **14:50 immediately** after the conference closes. There will be a further coach leaving at **16:00** and a final coach at leaving at **17:00**.

(The timings maybe subject to change and you will be notified during the conference of any changes.)

Onsite contact – Candi Bond Gunning +44 7872 600195 (m)

Please note the conference team will be travelling on Tuesday 4th June. The office will remain open for queries +44 1625 664 546.

Internet access – Wi-Fi is available on a complimentary basis throughout the hotel in all bedrooms and seminar suites for all delegates. The access code will be provided on arrival.

Photography – we have employed a photographer to take shots of the conference for use on the PCMG website for future promotion of PCMG events. If you would prefer not to have your image used in possible PCMG publicity, please let us know at the conference registration point, otherwise we will assume PCMG's use of photography is acceptable to you. In addition if you take any great shots and would be happy to share them with us, please do.

Dress code – Smart casual dress is suggested for the duration of the conference. **i.e.** No jeans or t-shirts.

Food – Buffet lunch will be provided on Thursday and Friday. Please ensure that you notify catering staff of your dietary restrictions, as they will be aware so will ensure you receive the correct meal.

Weather – The forecast for June in Sitges is generally sunny and breezy with average temperatures of 23°C.

[Accuweather Sitges](#) .

Currency – The currency for Spain is the Euro €.

Electric current – Electricity in Spain is the European standard 220 Volt with the two round prongs and recessed sockets. UK and Transcontinental delegates should ensure they bring the correct adaptors.

Mobile phones – We ask that you keep mobile phones on silent during session times so as not to disrupt the session.

Office details - PCMG Team - + 44 1625 664 546, **e-mail** – admin@pcmg.org.uk

Healthcare insurance – Delegates are solely responsible for ensuring appropriate travel & healthcare insurance cover is in place during their travel to/from and during the conference, please ensure this is in place before you leave home!

We look forward to seeing you in Sitges

Best wishes

The PCMG Conference team

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