



14th Annual Conference
6 to 8 June 2018 – The Grand Hotel Excelsior, Valletta, Malta

PCMG Member Registration (ONLY)

Please return to: admin@pcmq.org.uk

Name: [Click here to enter text.](#)

Surname: [Click here to enter text.](#)

Organisation: [Click here to enter text.](#)

Email: [Click here to enter text.](#)

Address: [Click here to enter text.](#)

Telephone: [Click here to enter text.](#)

CONFERENCE ATTENDANCE

The conference package includes:- all conference sessions and day time refreshments over 2 days, attendance at the welcome reception and buffet (Wednesday 7 June) and attendance at the PCMG Gala dinner dance (Thursday 8 June)

Are you a PCMG Member:

YES

NO

If you are deputising for a PCMG member, please give the Members full name:

[Click here to enter text.](#)

Dietary and access requirements:

Please advise us of any dietary or access requirements you have [Click here to enter text.](#)

ACCOMMODATION

Attendee accommodation has held at an agreed rate of €175 per night at the Grand Hotel Excelsior, Valletta. All delegates are responsible for booking their own accommodation. The agreed rates are available until **4 April 2018**.

All delegates must go to www.excelsior.com.mt, book rooms and input the following code: **PCMG** in the **promo code** section. The rate is valid **4th - 8th June 2018** inclusive. Bookings cancelled from booking date up to 8 days prior to arrival are charged 1 night.

- Cancellations from 7 days prior to arrival to arrival date and no-shows are charged full stay.
- Penalty charges apply even if a cancellation number is issued by system.
- 1 night stay is charged at booking stage which is non-refundable.

ADMINISTRATION

CANCELLATION POLICY: PCMG Conference attendance – cancellation policy

The conference venue requires final numbers for attendance 10 working days before the first day of the event, after which time there is a liability for 100% of the costs. PCMG is a not-for-profit association and cannot afford to pay such costs. Therefore we have the following policies for members to be absolutely clear in cases of cancellation or no-show:

Member cancellation policy

Members can make name changes at any time (should they wish to transfer their place to a colleague)

Members who cancel their attendance **after 22 May** (10 working days before the 2018 conference) or do not arrive at the conference having booked a place will be charged a **£140 administration fee**.

By returning this form you confirm that you have agreed to PCMG's cancellation policy.

admin@pcmg.org.uk

Tel: + 44 (0) 1625 664 546

Please note that all travel arrangements are the responsibility of the delegate and PCMG Ltd cannot be held liable for any costs incurred, should the event be cancelled or postponed due to circumstances beyond their control.